



2018-2019 Sartori Elementary PTA



Donation Procurement Form & Receipt

PTA's mission is to make every child's potential a reality by engaging and empowering families and communities to advocate for all children

DONOR INFORMATION

Name (Business and/or Donor): _____

Address: _____

City/State/Zip: _____

Phone Number: _____

Email (optional): _____

Donor Signature: _____ Date: _____

ITEM INFORMATION

___ Monetary Donation Amount: _____

___ In-Kind Donation Amount: _____

___ Corporate Sponsorship: Amount: _____

___ Gift Certificate: Amount: _____

___ Gift Certificate enclosed

___ Gift Certificate NOT enclosed (see Special Arrangements below)

Item Description: (please specify in full detail the size, color, model, and all restrictions associated with item such as date, number of people, etc.):

Expiration Date: (if applicable) _____

Donor's Estimate of Gift Value \$ _____

___ Donation delivered with this form

___ Special Arrangements for delivery or pick up as follows: _____

Please send donation(s) and completed form to:

Sartori PTA | Attention: Treasurer | 332 Park Ave N, Renton, WA 98057

Please keep a photocopy of this form for tax purposes. Sartori Elementary PTA 9.11.25 is a registered 501(c)(3) non-profit organization. EIN: 83-0963864. No goods or services have been provided in exchange for this gift, which is 100% tax deductible to the full extent allowed by law.